



THE SPARTANBURG COUNTY FOUNDATION  
*Your Community Foundation*

## The Spartanburg County Foundation Disaster Relief Fund Request for Proposals

The Spartanburg County Foundation Disaster Relief Fund will offer grants to nonprofit organizations that are providing relief, recovery, and rebuilding assistance to Spartanburg County residents affected by natural and or manmade disasters. Donations to The Spartanburg County Foundation Disaster Relief Fund are currently being accepted. Please note that *individuals are not eligible to apply*.

### Purpose

Grants will fund relief, recovery, and rebuilding assistance provided by nonprofit organizations to victims of current and or future disasters. **Organizations may request up to \$5,000.**

### Grant Guidelines

The Spartanburg County Foundation considers only those organizations and institutions that are recognized as 501(c)(3) non-profit and/or tax-exempt entities or charitable organizations providing disaster relief services to the residents of Spartanburg County, South Carolina.

**The Spartanburg County Foundation Disaster Relief Fund will not provide funding for:**

- Projects not associated with relief, recovery or rebuilding efforts for the impacted regions of Spartanburg County
- Routine operating expenses of the organization
- Fundraising projects
- Endowment development or capital campaigns
- Sponsorships

### Instructions for Completing the Proposal

Applications will be accepted on a rolling basis.

### Application Information

The online application will require your organization to describe the:

#### *Project Overview*

- Project Title
- Amount of Request

### ***Project Summary***

- What need will this project address in providing Disaster Relief in Spartanburg County?
- What resources are required to address this need?
- Who will be impacted by this project? (Include geographic areas and number of people served.)

### ***Required Attachments***

- Verification of tax-exempt status (IRS determination letter)
- List of Board of Directors, officers, and staff
- Annual Budget
- Organization's most recent IRS form 990

## **Reporting**

All Disaster Relief grant recipients will be required to submit a final evaluation report at the end of the 6-month funding cycle.

The evaluation report will include project status of activities accomplished, evaluation of stated goals, total expenditures for the project, and a list of additional resources leveraged for the project as a result of the grant.

## **Grant Application Timeline**

Applications will be accepted on a rolling basis.

## **Questions**

If you have any questions, please contact Ashley Whitt, Senior Program Officer, at [awhitt@spcf.org](mailto:awhitt@spcf.org)